

**UNIVERSITY OF THE VIRGIN ISLANDS  
BOARD OF TRUSTEES RESOLUTION  
CRIMINAL JUSTICE PROGRAM**

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Purpose: To approve an Associate of Applied Science, Bachelor of Arts and Bachelor of Science in Criminal Justice.

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**WHEREAS**, the University of the Virgin Islands is committed to supporting the intellectual and skills development of the Virgin Islands work force through its vision and mission; and

**WHEREAS**, the Criminal Justice proposal, a copy of which is attached hereto as Exhibit A, meets the strategic objectives of VISION 2012 and the Academic Master Plan; and

**WHEREAS**, the Criminal Justice proposal arises from a collaboration with the Virgin Islands Police Department; and

**WHEREAS**, the government of the U.S. Virgin Islands will provide funding for the proposed Criminal Justice program through legislative appropriation; and

**WHEREAS**, the Criminal Justice proposal will be cohort driven and will allow existing Criminal Justice students to be grandfathered into the program; and

**WHEREAS**, the University of the Virgin Islands has the right to admit other tuition paying students outside of the law enforcement community; and

**WHEREAS**, on January 25, 2006 the faculty of the Humanities and Social Sciences Division approved the proposal for the Criminal Justice program; and

**WHEREAS**, on April 13, 2006 the Curriculum Committee approved the proposal for the Criminal Justice program; and

**WHEREAS**, on April 6, 2006 the faculty approved the Associate of Applied Science and Bachelor of Arts degrees and on May 4, 2006 approved the Bachelor of Science degree; and

**WHEREAS**, on March 5, 2008 the Cabinet approved the proposal for the Criminal Justice program; and

**WHEREAS**, on March 7, 2008 the Academic Research and Student Affairs Committee of the Board of Trustees approved this proposal and hereby submits this resolution to the Board of Trustees for approval;

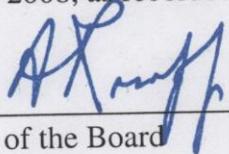


NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE UNIVERSITY THAT:

1. The Associate of Applied Science, Bachelor of Arts, and Bachelor of Science in Criminal Justice are hereby approved as cohort driven degrees, and that the President is authorized to take such action as is necessary to implement this resolution.
2. This resolution shall become effective March 15, 2008.

### CERTIFICATION

The undersigned hereby certify that the foregoing is a true and exact copy of a resolution of the Board of Trustees of the University of the Virgin Islands and adopted at its meeting on Saturday, March 15, 2008, as recorded in the minutes of the said meeting.

  
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Chairman of the Board

3-27-08  
Date

  
\_\_\_\_\_  
Secretary of the Board

3-27-08  
Date



## EXHIBIT A

TO: The Academic, Research and Student Affairs Committee

THROUGH: LaVerne E. Ragster, Ph.D.  
President

FROM: Al Hassan Musah, Ph.D.  
Provost

DATE: May 5, 2006

**REQUEST: Approval of Three Degrees in Criminal Justice (Associate of Applied Science, Bachelor of Arts and Bachelor of Science)**

**JUSTIFICATION (RATIONALE):** Alumni of the University of the Virgin Islands have become some of the finest lawyers, paralegals and police officers in the Territory. However, the legal studies programs (Certificate for Legal Assistants, Associate of Arts in Police Sciences and Administration, and the Bachelor of Arts in Social Sciences) are basically the same as they were designed many years ago. Professors have introduced new theories, laws, procedures and issues (e.g., security since 9/11), but the overall programs have not kept up with the current standards. Several attempts have been made over the years, but we are now presenting the culmination of those efforts consistent with UVI's Vision 2012.

### HISTORY

Since the inception of the Police Science and Administration (PSA) Associate of Arts (AA) degree program in 1967/1968, little has been done to maintain its appropriateness for meeting the needs of law enforcement community members. Recently, due the limited nature of the PSA degree program, students and law enforcement organizations in the territory have requested degree programs in Criminal Justice. In addition, former PSA students have candidly spoken of their current enrollment in on-line criminal justice degree programs. Therefore, it is the intention to create a concentration in criminal justice within the bachelor degree programs in social sciences as well as reconfigure the PSA AA degree program into an Associate of Applied Science (AAS) degree program in Criminal Justice.

Furthermore, on a daily basis members of the law enforcement community are facing many aspects of the increasingly expanding field of forensic science. As a result, in the spring semester of 2003, PSA 265 Selected Topics: Biological Evidence in Forensic Science was introduced to the program. In the fall of 2004, PSA 265 Selected Topics: Introduction to



Forensic Sciences was added. Both courses provide the students an opportunity to understand better the concepts surrounding forensic evidence found at crime scenes. However, based on student evaluations, a laboratory component was needed. The creation of a new course (CJU 210) to replace this Selected Topic includes a three-hour laboratory. Additionally, student evaluations have shown the need for a course in crime scene investigation. Consequently, the development of such a course is under consideration.

## ASSESSMENT

Reasons for low numbers of active students enrolled in these programs include but are not limited to program content, poor recruitment efforts, inadequate advisement, and cancellation of low-enrollment classes. All PSA courses have been taught by part-time faculty. There is not a full-time faculty member with the expertise to teach these courses, to advise the students or to coordinate the programs.

## PLAN DEVELOPMENT

In 2002 a proposal was submitted to the Division of Social Sciences requesting a new BA degree program in Pre-Law. A committee composed of various full-time and part-time faculty and attorneys met to discuss the proposal but little came to fruition. This matter was further discussed at the Division of Social Sciences' charrette on Wednesday, April 27, 2005 and the division meeting on Thursday, April 28, 2005. Finally, at the Division of Humanities and Social Sciences meeting in the fall semester, it was decided to submit the following objectives regarding these programs for the UVI Strategic Plan Vision 2012 Objectives:

- The paradigm for an interdisciplinary criminal justice concentration within the BA degree program in Social Sciences will be presented to the Division for faculty approval in October 2005. Subsequently, the paradigm will be forwarded to the curriculum committee in October 2005 in order for the criminal justice concentration to be offered Fall 2006.
- The paradigm for a pre-law concentration within the BA degree program in Social Sciences will be presented to the Division for faculty approval in October 2005. Subsequently, the paradigm will be forwarded to the curriculum committee in October 2005 in order for the pre-law concentration to be offered Fall 2006.
- With the reconfiguration of the Legal Assistant Certificate program, the paradigm and related course syllabi for a Legal Assistant AAS degree that allows students to qualify for national certification will be presented to the Division of Humanities and Social Sciences and the curriculum committee for approval by February 2006. The new Legal Assistant AAS degree program would be expected to be offered fall 2006. Once the program has been in place for two years and has graduates, certification by the American Bar Association will be sought.
- Subsequent to the reconfiguration of the AA degree program in Police Science and Administration, the paradigm for an interdisciplinary AAS degree program in Criminal



Justice will be presented to the Division of Humanities and Social Sciences and the curriculum committee for approval by February 2006. The new AAS degree program in Criminal Justice better to be offered fall 2006.

On September 28, 2005 the first "Legal Studies" committee met to discuss these objectives. The committee is composed on UVI faculty, members of various law enforcement organizations such as Virgin Islands Police Department and the U.S. Marshall's service, private security companies, the Public Defender's office, the Attorney General's office, Superior Court, V.I. representatives for National Association of Legal Assistants, private legal firms, students, alumni and a local anti-crime organization. The committee decided to draft the necessary documentation for the four new majors/programs for submission to the Division of Humanities and Social Sciences for approval. Concurrently, the decision was made to conduct a needs assessment for these programs.

Based on the above recommendations, PSA Part-time Instructor Diana Freas-Lutz proceeded with the preparation of documents required for approval for the four new majors/programs. Initially, similar programs at UVI benchmark universities were reviewed in regard to general education and core course requirements. Documents relating to the development of new courses, program paradigms and related catalogue information were prepared and presented to the Legal Studies Committee at its meetings on December 2, 2005 and January 12 and 19, 2006.

The Division of Humanities and Social Sciences approved the three Criminal Justice Degrees and three new courses on January 25, 2006. The Curriculum Committee approved the degree programs on April 13, 2006. The Faculty of the University of the Virgin Islands approved the AAS and BA degrees in Criminal Justice on April 6, 2006 and the BS degree in Criminal Justice on May 4, 2006.

## PROPOSAL

### **An Associate of Applied Science in Criminal Justice**

The full-time paradigm that follows provides an overview of the sequence of courses that comprise the interdisciplinary degree.

There are thirteen (13) Police Science and Administration (PSA) courses that form the basis of the associate of arts degree program. Eight (8) of the PSA courses are required. We are requesting that for those students who have satisfactorily completed any of the 13 courses, to have those courses apply toward the AAS degree in Criminal Justice. All are 3-credit courses. In addition to revising and/or updating the 13 PSA courses, four new courses have been created for the AAS, BA and BS in Criminal Justice (see attached course proposals for Introduction to Criminal Justice, Introduction to Forensic Science and Criminal Justice Internship).

Required Courses (for a total of 9 credits) in the Criminal Justice AAS:

- CJU 110 Introduction to Criminal Justice
- CJU 121 Administration of Justice (formerly PSA 121)



- CJU 250 Criminal Justice Internship

Students in the AAS in Criminal Justice will choose a minimum of 12 credits from the following electives:

- Accounting: ACC 121-122
- Biology: BIO 141-142, BIO 245, BIO 295
- Business: BUS 112, BUS 224, BUS 241, BUS 242, BUS 251
- Chemistry: CHE 151-152, CHE 251, CHE 252
- Communication: COM 110, COM 223, COM 225
- Computers: CSC 111 *or* CIS 101, CSC 119, CSC 239
- Criminal Justice: CJU 120, CJU 122, CJU 125, CJU 128, CJU 210, CJU 220, CJU 221, CJU 222, CJU 223, CJU 224, CJU 232, CJU 234, CJU 265
- Economics: ECO 221, ECO 222
- Humanities: HUM 210
- Military Science: MSL 101, MSL 102, MSL 201, MSL 202
- Political Science: POL 121-122, POL 129
- Psychology: PSY 202, PSY 203, PSY 223
- Sociology: SOC 124, SOC 223

### **A Bachelor of Arts in Criminal Justice**

The full-time paradigm provides an overview of the sequence of courses that comprise the interdisciplinary degree.

There are thirteen (13) Police Science and Administration (PSA) courses that form the basis of the associate of arts degree program. Eight (8) of the PSA courses are required. We are requesting that for those students who have satisfactorily completed any of the 13 courses, to have those courses apply toward the BA degree in Criminal Justice. All are 3-credit courses. In addition to revising and/or updating the 13 PSA courses, four new courses have been created for the AAS, BA, and BS in Criminal Justice.

Required Courses (for a total of 15 credits) in the Criminal Justice BA:

- CJU 110 Introduction to Criminal Justice
- CJU 121 Administration of Justice (formerly PSA 121)
- CJU 122 Criminal Law (formerly PSA 122)
- CJU 232 Criminal Procedure and Evidence (formerly PSA 232)
- CJU 250 Criminal Justice Internship

For their six (6) elective courses students in the BA in Criminal Justice will choose a minimum of 18 credits from among the following:

- Business Administration
- Criminal Justice



- Political Science
- Psychology
- Sociology
- Social Work

### **A Bachelor of Science in Criminal Justice**

The full-time paradigm provides an overview of the sequence of courses that comprise the interdisciplinary degree.

There are thirteen (13) Police Science and Administration (PSA) courses that form the basis of the associate of arts degree program. Eight (8) of the PSA courses are required. We are requesting that for those students who have satisfactorily completed any of the 13 courses, to have those courses apply toward the BS degree in Criminal Justice. All are 3-credit courses. In addition to revising and/or updating the 13 PSA courses, three new courses have been created for the AAS, BA, and BS in Criminal Justice.

Required Courses (for a total of 19 credits) in the Criminal Justice BS:

- CJU 110 Introduction to Criminal Justice
- CJU 121 Administration of Justice (formerly PSA 121)
- CJU 122 Criminal Law (formerly PSA 122)
- CJU 210 Introduction to Forensic Science
- CJU 232 Criminal Procedure and Evidence (formerly PSA 232)
- CJU 250 Criminal Justice Internship

For their electives, students in the BS in Criminal Justice will choose a minimum of 9 credits from among the following:

- Biology
- Chemistry
- Criminal Justice
- Economics
- Psychology

**ADDITIONAL DISCUSSION:** The Division of Humanities and Social Sciences will continue to offer the AA in Police Science and Administration for those students who have begun the degree program and are interested in only receiving a PSA AA.



AAS in Criminal Justice Paradigm (Full-time)

Fall Semester – first year	Credits	Spring Semester – first year	Credits
PLS 200 Self Management: Wellness and Risk**	2	ENG 201 Research and Applied Writing	3
FDS 100* Freshman Development Seminar	1	MAT 235 Introductory Statistics with Applications	4
ENG 120 English Composition	3	SSC 100* An Introduction to the Social Sciences: A Caribbean Focus	3
MAT 140 College Algebra with Applications	4	CJU 121 Administration of Justice	3
PSY 120 General Psychology	3	SOC 121 Introduction to Sociology	3
CJU 110 Introduction to Criminal Justice	3	Computer Literacy Exam	Pass/Fail
<b>TOTAL</b>	<b>16</b>	<b>TOTAL</b>	<b>16</b>
Fall Semester – second year	Credits	Spring Semester – second year	Credits
COM 119 Interpersonal Communication and Leadership Skills	3	COM 120 Public Speaking	3
POL 120 Introduction to Political Science	3	CJU 250 Criminal Justice Internship	3
SPA 131 Functional Elementary Spanish I	4	SPA 132 Functional Elementary Spanish II	4
Elective>	3	Elective>	3
Elective>	3	Elective>	3
English Proficiency Exam	Pass/Fail		
<b>TOTAL</b>	<b>16</b>	<b>TOTAL</b>	<b>16</b>

\* Requirement of the Freshman Year Program for all students matriculating into the University with fewer than 24 credits.

\*\* Four semesters of Physical Education (.5 credits each) can be substituted for PLS. PLS/PE is waived for veterans.

> For electives the student must choose a minimum of 12 credits from the following courses:

- Accounting: ACC 121-122
- Biology: BIO 141-142, BIO 245, BIO 295
- Business: BUS 112, BUS 224, BUS 241, BUS 242, BUS 251
- Chemistry: CHE 151-152, CHE 251, CHE 252
- Communication: COM 110, COM 223, COM 225
- Computers: CSC 111 or CIS 101, CSC 119, CSC 239
- Criminal Justice: CJU 120, CJU 122, CJU 125, CJU 128, CJU 210, CJU 220, CJU 221, CJU 222, CJU 223, CJU 224, CJU 232, CJU 234, CJU 265
- Economics: ECO 221, ECO 222
- Humanities: HUM 210
- Military Science: MSL 101, MSL 102, MSL 201, MSL 202
- Political Science: POL 121-122, POL 129
- Psychology: PSY 202, PSY 203, PSY 223
- Sociology: SOC 124, SOC 223



BA in Criminal Justice Paradigm (Full-time)

Fall Semester – first year	Credits	Spring Semester – first year	Credits
<b>FDS 100</b> Freshman Development Seminar*	1	<b>COM 119</b> Interpersonal Communication and Leadership Skills	3
<b>ENG 120</b> English Composition	3	<b>ENG 201</b> Research and Applied Writing	3
<b>MAT 140</b> College Algebra with Applications	4	<b>MAT 235</b> Introductory Statistics with Applications	4
<b>SSC 100*</b> An Introduction to the Social Sciences: A Caribbean Focus	3	<b>SCI 100</b> The Natural World: The Caribbean	3
<b>POL 120</b> Introduction to Political Science	3	<b>POL 129</b> Introduction to Public Administration	3
		Computer Literacy Exam	Pass/Fail
<b>TOTAL</b>	<b>14</b>	<b>TOTAL</b>	<b>16</b>
Fall Semester – second year	Credits	Spring Semester – second year	Credits
<b>COM 120</b> Public Speaking	3	<b>ENG 262</b> World Literature Part II	3
<b>ENG 261</b> World Literature Part I	3	<b>PHI 200</b> Critical Thinking	3
<b>SPA 131</b> Functional Elementary Spanish I	4	<b>SPA 132</b> Functional Elementary Spanish II	4
<b>CJU 110</b> Introduction to Criminal Justice	3	<b>CJU 122</b> Criminal Law	3
<b>PSY 120</b> General Psychology	3	<b>CJU 250</b> Criminal Justice Internship**	3
English Proficiency Exam	Pass/Fail		
<b>TOTAL</b>	<b>16</b>	<b>TOTAL</b>	<b>16</b>

\* Requirement of the Freshman Year Program for all students matriculating into the University with fewer than 24 credits

\*\* An additional criminal justice course may be substituted for students with extensive prior work experience related to criminal justice.



BA in Criminal Justice Paradigm (Full-time)

fall Semester – third year	Credits	Spring Semester – third year	Credits
<b>PLS 200</b> Self Management: Wellness and Risk***	2	<b>SCI 200</b> Changes in the Natural World	3
<b>SPA 231</b> Intermediate Spanish	4	<b>CJU 232</b> Criminal Procedure and Evidence	3
<b>CJU 121</b> Administration of Justice	3	<b>SOC 121</b> Introduction to Sociology	3
<b>SSC 327</b> Quantitative Research Methods in the Social Sciences	4	<b>SOC 333</b> Criminology	3
<b>Elective</b> <sup>^</sup>	3	<b>SSC 328</b> Quantitative Research Methods in the Social Sciences	4
<b>TOTAL</b>	<b>16</b>	<b>TOTAL</b>	<b>16</b>
Fall Semester – fourth year	Credits	Spring Semester – fourth year	Credits
<b>SCI 301</b> Application of Principles from the Natural World	3	<b>HUM 115</b> Introduction to Humanities	3
<b>SSC 497</b> Social Sciences Senior Seminar I	1	<b>SSC 498</b> Social Sciences Senior Seminar II	1
<b>ANT 225</b> Introduction to Cultural and Physical Anthropology <i>Or</i> <b>ECO 222</b> Introduction to Micro-Economics <i>Or</i> <b>HIS 320</b> History of the US	3	<b>HIS 341</b> Caribbean History	3
<b>Elective</b> <sup>^</sup>	3	<b>HIS 342</b> History of the Virgin Islands	3
<b>Elective</b> <sup>^</sup>	3	<b>Elective</b> <sup>^</sup>	3
<b>Elective</b> <sup>^</sup>	3	<b>Elective</b> <sup>^</sup>	3
<b>TOTAL</b>	<b>16</b>	<b>TOTAL</b>	<b>16</b>

\*\*\*Four semesters of Physical Education (.5 credits each) can be substituted for PLS. PLS/PE is waived for veterans.

<sup>^</sup> For the electives the student must choose from among courses in Business Administration, Criminal Justice, Political Science, Psychology, Sociology, or Social Work.



BS in Criminal Justice Paradigm (Full-time)

Fall Semester – first year	Credits	Spring Semester – first year	Credits
<b>FDS 100</b> Freshman Development Seminar*	1	<b>COM 119</b> Interpersonal Communication and Leadership Skills	3
<b>ENG 120</b> English Composition	3	<b>ENG 201</b> Research and Applied Writing	3
<b>MAT 140</b> College Algebra with Applications <i>or</i> <b>MAT 143</b> Precalculus Algebra (MAT 143 recommended)	4	<b>MAT 235</b> Introductory Statistics with Applications	4
<b>SSC 100*</b> An Introduction to the Social Sciences: A Caribbean Focus	3	<b>SCI 100</b> The Natural World: The Caribbean	3
<b>PSY 120</b> General Psychology	3	<b>SOC 121</b> Introduction to Sociology	3
		Computer Literacy Exam	Pass/Fail
<b>TOTAL</b>	<b>14</b>	<b>TOTAL</b>	<b>16</b>
Fall Semester – second year	Credits	Spring Semester – second year	Credits
<b>COM 120</b> Public Speaking	3		
<b>BIO 141</b> General Biology I	4	<b>BIO 142</b> General Biology II	4
<b>CJU 110</b> Introduction to Criminal Justice	3	<b>CJU 122</b> Criminal Law	3
<b>POL 120</b> Introduction to Political Science	3	<b>CJU 250</b> Criminal Justice Internship**	3
<b>Elective</b> <sup>^</sup>	3	<b>POL 129</b> Introduction to Public Administration	3
English Proficiency Exam	Pass/Fail	<b>PHI 200</b> Critical Thinking	3
<b>TOTAL</b>	<b>16</b>	<b>TOTAL</b>	<b>16</b>

\* Requirement of the Freshman Year Program for all students matriculating into the University with fewer than 24 credits

\*\* An additional criminal justice course may be substituted for students with extensive prior work experience related to criminal justice.



BS in Criminal Justice Paradigm (Full-time)

Fall Semester – third year	Credits	Spring Semester – third year	Credits
<b>CHE 151</b> General Chemistry I	5	<b>CHE 152</b> General Chemistry II	5
<b>CJU 121</b> Administration of Justice	3	<b>CJU 232</b> Criminal Procedure and Evidence	3
<b>SPA 131</b> Functional Elementary Spanish I	4	<b>SPA 132</b> Functional Elementary Spanish II	4
<b>SSC 327</b> Quantitative Research Methods in the Social Sciences	4	<b>SSC 328</b> Quantitative Research Methods in the Social Sciences	4
<b>TOTAL</b>	<b>16</b>	<b>TOTAL</b>	<b>16</b>
Fall Semester – fourth year	Credits	Spring Semester – fourth year	Credits
<b>SPA 231</b> Intermediate Spanish	4	<b>PLS 200</b> Self Management: Wellness and Risk***	2
<b>SSC 497</b> Social Sciences Senior Seminar I	1	<b>SSC 498</b> Social Sciences Senior Seminar II	1
<b>ANT 225</b> Introduction to Cultural and Physical Anthropology	3	<b>HIS 342</b> History of the Virgin Islands	3
<b>CJU 210</b> Introduction to Forensic Science	4	<b>PSY 202</b> Life Span Development	3
<b>Elective</b> <sup>^</sup>	3	<b>SOC 333</b> Criminology	3
		<b>Elective</b> <sup>^</sup>	3
<b>TOTAL</b>	<b>15</b>	<b>TOTAL</b>	<b>15</b>

\*\*\*Four semesters of Physical Education (.5 credits each) can be substituted for PLS. PLS/PE is waived for veterans.

<sup>^</sup> The student must choose a minimum of nine credit hours from courses in Biology, Chemistry, Criminal Justice, Economics and Psychology.



**TITLE OF THE COURSE:** CJU 110 Introduction to Criminal Justice

**COURSE DESCRIPTION:**

This course provides an overview of the components and processes of the criminal justice system. Particular emphasis is placed on aspects of the system including the nature of crime, victim assistance, policing, courts and adjudication, punishment, sentencing and incarceration alternatives, and corrections. Class material will include an overview of career opportunities.

*3 credits*

**PREREQUISITES:** ENG 100/WAC 011 and ENG 101/RCA 021, or passing scores on the placement exams, or satisfactory SAT scores, for exemption.

**COREQUISITES:** None

**COURSE OVERVIEW:**

Introduction to Criminal Justice is an overview of the criminal justice system including such topics as the nature and extent of crime, victimization, the substance and procedures of criminal law, the police and law enforcement, courts and adjudication, corrections, and the juvenile justice system.

**COURSE SESSIONS:**

This course will consist of 150 minutes of lecture time per week.

**COURSE OBJECTIVES:** Upon completion of this course, students will be able to:

1. Outline the main components (police and law enforcement, courts and corrections/juvenile justice) of the criminal justice system.
2. Identify how individual crimes are defined and categorized.
3. Demonstrate a critical understanding of the operational aspects of criminal justice in the United States, the Caribbean and internationally.
4. Describe local, territorial, and national offices and components of the criminal justice system and their interrelationships.
5. Identify employment opportunities in criminal justice and develop a plan of study toward career goals.
6. Classify crime, criminal response, and related issues.
7. Explain the substance of criminal law and procedure.
8. Describe the history, organization, role and function of the police and law enforcement.
9. Explain issues in policing, including legal aspects, rights and intelligence.
10. Categorize the concepts and dynamics of the courtroom work group.
11. Outline the stages of a criminal trial.
12. Explain the various sentencing schemes available to defendants convicted of crimes.
13. Explain the concepts of punish, retribution, and corrections.



14. Identify the types of correctional institutions in the criminal justice system and their respective populations.
15. Summarize the basic aspects of probation, intermediate sanctions and restorative justice.
16. Describe and understand the issues surrounding prison life.
17. Describe and understand the issues surrounding leaving prison and differentiate between probation and parole.
18. Compare the juvenile justice system to that of corrections.

### **CONTENT (TOPIC) OUTLINE:**

1. The Nature of Crime, Law and Criminal Justice
  - a. Crime and Criminal Justice
  - b. The Nature and Extent of Crime
  - c. Understanding Crime and Victimization
  - d. Criminal Law: Substance and Procedure
2. The Police and Law Enforcement
  - a. Police and Society: History and Organization
  - b. The Police: Organization, Role and Function
  - c. Issues in Policing
  - d. Police and the Rule of Law
3. Courts and Adjudication
  - a. Courts and the Judiciary
  - b. The Prosecution and the Defense
  - c. Pretrial Procedures
  - d. The Criminal Trial
  - e. Punishment and Sentencing
4. Corrections
  - a. Community Sentences: Probation, Intermediate Sanctions and Restorative Justice
  - b. Corrections: History, Institutions and Populations
  - c. The Prison Experience: Living in and Leaving Prison
5. The History and Nature of the Juvenile Justice System

### **TEACHING AND LEARNING METHODS:**

Lectures, at times, may be given by guest lecturers who are considered experts in their field of specialty within criminal justice. Lectures will be supplemented by lecture tools made available such as videos, CD-ROMs, and web sites. Weekly homework assignments and a final project will be assigned to reinforce the concepts covered in lectures. An optional service learning component of the course will provide students the opportunity to obtain a general understanding of the practices and limitations of criminal justice in the community.

### **STUDENT RESPONSIBILITIES:**

- Regular, punctual attendance and active, constructive participation at all lectures
- Completion of homework assignments
- Completion of examinations



- Completion of final project to include oral presentation and written paper
- Contact professor for additional assistance and advisement

**METHOD OF EVALUATION:** Grades will be determined by the following criteria:

- Classroom participation and attendance
- Homework assignments
- Four Examinations
- Final Project (topical research or service learning) which includes an oral presentation and written paper

**LIBRARY RESOURCES:** No additional holdings required.

**REQUIRED TEXTBOOK(S):**

Siegel, L. J., & Senna, J. J. (2005). *Introduction to criminal justice* (10<sup>th</sup> ed.). St. Paul, MN: Thomson/Wadsworth.

**BIBLIOGRAPHY:**

Insight Media (Producer). (2002). *Careers in criminal justice* [DVD].

American Correctional Association (Producer). (2003). *Ethics in criminal justice* [DVD].

American Correctional Association (Producer). (1995). *Leadership in criminal justice-ten practices* [DVD].

American Correctional Association (Producer). (1996). *Understanding the criminal justice system* [DVD].

*Dictionary of criminal justice terms*. (1998). Lanham, MD: American Correctional Association.



**TITLE OF THE COURSE:** CJU 210 Introduction to Forensic Science

**COURSE DESCRIPTION:**

Forensic Science is concerned with the analysis of physical evidence associated with the crime scene, the victim(s) and/or the suspect(s). This course will introduce students to the concept of forensic science, the investigation of crime scenes and the analysis of evidence, specifically the identification and characterization of biological fluids and stains, DNA, terrorism, and the federal rules of evidence which relate to the admissibility of evidence. Depending on the availability of guest lecturers who are considered experts in their area of specialty, other areas of forensic science to be discussed may include but are not limited to medicolegal investigation of death, entomology toxicology, odontology, , trace evidence such as hair, fiber, glass paint or soils, fingerprints, impressions such as footwear and tire, firearms and tool marks, accident reconstruction, forensic psychology and/or psychiatry, and white-collar crime Weekly laboratory exercises will provide students with a deeper understanding of the methods of analysis of evidence. *4 Credits*

**PRE-REQUISITES:** SCI 200 or BIO 141 or CHE 151 or permission of the instructor

**CO-REQUISITES:** None

**COURSE OVERVIEW:**

Introduction to Forensic Science is intended to provide the student with a general overview of the forensic sciences. The technical and scientific detail of each discipline will be discussed at the introductory level. The laboratory exercises will introduce students to the scientific analysis of crime scenes and evidence as they relate to the criminal investigative process.

**COURSE SESSIONS:**

This course will consist of one three-hour laboratory exercise and 150 minutes of lecture per week.

**COURSE OBJECTIVES AND CONTENT (TOPIC) OUTLINE:**

**Upon completion of this course, students will be able to:**

1. Explain the relationship between law and science as they relate to forensic evidence and the crime scene.
  - A. Concept of Forensic Science
  - B. Definition of a Crime Scene
2. Define a crime scene and the procedures used for scene management, survey, documentation, evidence collection and preservation, and reconstruction.
  - A. General Crime Scene Procedures
  - B. Scene Management
  - C. First Responding Officers
  - D. Securing the Crime Scene
  - E. Crime Scene Survey and Documentation
  - F. Types of Physical Evidence



- G. Transfer, Association, Identification and Individualization
  - H. Identification, Collection and Preservation of Physical Evidence
  - I. Crime Scene Reconstruction
3. Identify the procedures for presumptive tests, confirmatory tests, species origin determination and genetic markers for blood and bloodstains.
    - A. Properties of Human Blood
    - B. Analysis of Blood in Forensic Serology
    - C. Presumptive and Confirmatory Tests
    - D. Species of Origin Determination
    - E. Genetic Markers
  4. Discriminate among the methods for identification of semen, saliva, and other biological fluids and stains.
    - A. Methods for the Identification of Semen
    - B. Methods for the Identification of Saliva
    - C. Methods for the Identification of Other Body Fluids
  5. Summarize basic genetic concepts and the various techniques of DNA analysis.
    - A. Cellular Structure
    - B. Genetics Overview
    - C. Repetitive Sequences
    - D. DNA Extraction
    - E. Polymerase Chain Reaction (PCR)
    - F. Mitochondrial DNA (mtDNA)
    - G. New Technologies and Applications
  6. Discriminate among the range of possible present-day terrorist incidents.
    - A. Definition of Terrorism
    - B. Elements of Terrorism
    - C. Bombs
    - D. Hostage Situations
    - E. Threat of Mass Destruction
    - F. Pre- and Post-Incident Tactics
  7. Apply the Federal Rules of Evidence to the admissibility of evidence and expert witness testimony.
    - A. Applications to Admissibility of Evidence
    - B. Shift from Frye to Daubert
    - C. Applications to Expert and Eyewitness Testimony

**Additional topics to be discussed depending on the availability of experts and the interests of the students may include:**

8. Describe the forensic examination of the deceased to determine the cause, mechanism and manner of death.
  - A. Role of the Forensic Pathologist
  - B. Autopsy Examination
  - C. Classification of Trauma
  - D. Cause, Mechanism and Manner of Death
9. Describe the entomological examination of remains.



- A. Determination of Elapsed Time Since Death
  - B. Determining Whether the Body Has Been Moved
  - C. Collection of Entomological Evidence
10. Differentiate among the three applications of forensic toxicology: postmortem and workplace drug testing, and investigation of contraband materials.
- A. Role of the Forensic Toxicologist
  - B. Testing Process
  - C. Drugs of Abuse
  - D. Analytical Methods for Identification
  - E. Postmortem and Workplace Drug Testing, and Investigation of Contraband Materials
11. Illustrate the use of dentition in the identification of human remains and criminal suspects.
- A. Role of the Forensic Odontologist
  - B. Dentition
  - C. Identification of Human Remains
  - D. Bite Mark Analysis
12. Demonstrate knowledge of the microscopic examination and instrumental analysis of hair, fiber, glass, paint or soils.
- A. Microscopic Evidence and Its Analysis
  - B. Instrumentation
13. Illustrate knowledge of fingerprint patterns and classification and their relationship to the detection, preservation and development of fingerprints from the crime scene.
- A. Fingerprint Patterns
  - B. Fingerprint Classification
  - C. Types of Evidentiary Fingerprints
  - D. Detection, Preservation and Development
  - E. Computer-Based Fingerprint Files
14. Explain the types, the recovery, and the examination of footwear and tire impressions obtained from the crime scene and the associations made with known exemplars.
- A. Forms, Location and Recovery of Footwear Impressions
  - B. Enhancement Methods for Footwear Impressions
  - C. Examination and Classification of Footwear Impressions
  - D. Known Footwear and Preparation of Exemplars
  - E. Tire Nomenclature
  - F. Recovery of Tire Evidence
  - G. Known Tires and Tire Exemplars
  - H. Examination Process of Tire Imprints
15. Describe firearm/ballistic examinations and the relationship between the firearm and the fired bullet or casing fired from the weapon.
- A. Firearm Classification
  - B. Ammunition: Bullet and Cartridge Comparisons
  - C. Types of Tool Marks
  - D. Collection of Evidence
  - E. Laboratory Examination
16. Discuss the principals of human behavior as they relate to the legal system and the personality profiles of criminal suspects.
- A. Clinical Forensic Psychology



- B. Traditional and Specialized Tests for Psychological Testing
  - C. Clinical versus Forensic Assessments
  - D. Factors Complicating Assessments
  - E. Criminal Profiling
17. Summarize the types and causes of accidents and the analytical tools used to evaluate them.
- A. Types of Accidents
  - B. Primary Causes of Accidents
  - C. Analytical Tools to Evaluate Accidents
  - D. Converting Scene Data into an Event Sequence
  - E. Basic Energy Method
  - F. Basic Momentum Method
  - G. Solution Strategies
18. Identify the current methods and legal concerns regarding the investigation of various types of white-collar crime.
- A. Economics of Crime
  - B. Financial Crimes
  - C. Offshore Activities
  - D. Organized Crime
  - E. Wagering and Gambling
  - F. Money Laundering
  - G. Seizures and Forfeitures

### **TEACHING AND LEARNING METHODS:**

Lectures, at times given by guest lecturers who are considered experts in their field of specialty, will introduce students to the various aspects of forensic science as they relate to the crime scene and the analyses of evidence. Lectures will be supplemented by reference materials and web-based materials. Weekly homework assignments will be assigned to reinforce the concepts covered in lectures. A final project (topical research or service learning) component of the course will provide students the opportunity to obtain a general understanding of the practices and limitations of forensic science in the law enforcement community. Weekly laboratory experiments will reinforce concepts discussed in lectures regarding the scientific analysis of evidence.

### **STUDENT RESPONSIBILITIES:**

- Regular, punctual attendance and active, constructive participation at all lectures
- Completion of weekly homework assignments
- Completion of three written examinations
- Completion of weekly laboratory reports
- Completion of weekly quizzes
- Completion of final project (topical research or service learning) to include oral presentation and written paper
- Contact professor for additional assistance and advisement



**METHOD OF EVALUATION:** Grades will be determined by the following criteria:

- Classroom participation and attendance
- Weekly homework assignments
- Weekly quizzes
- Weekly laboratory reports
- Three written examinations
- Final project (topical research or service learning) which includes an oral presentation and written paper

**LIBRARY RESOURCES:** No additional holdings required.

**REQUIRED TEXTBOOK:**

James, S. H., & Nordby, J. J. (2005). *Forensic science: An introduction to scientific and investigative techniques* (2<sup>nd</sup> ed.). Boca Raton, FL: CRC Press LLC.

**BIBLIOGRAPHY:**

Ashbaugh, D. R. (1999). *Quantitative-qualitative friction ridge analysis: An introduction to basic and advanced ridgeology*. Boca Raton, FL: CRC Press.

Bodziak, W. J. (1999). *Footwear impression evidence: Detection, recovery and examination* (2<sup>nd</sup> ed.). Boca Raton, F: CRC Press.

Bolz, F. B., Dudonis, K. J., & Schulz, D. P. (2001). *The counterterrorism handbook: Tactics, procedures, and techniques* (2<sup>nd</sup> ed.). Boca Raton, FL: CRC Press.

Bulter J. M. (2001). *Forensic DNA typing*. San Diego, CA: Academic Press.

DiMaio, V. J. (1998). *Gunshot wounds: Practical aspects of firearms, ballistics and forensic techniques* (2<sup>nd</sup> ed.). Boca Raton, FL: CRC Press.

Fenton, J. J. (2001). *Toxicology: A case-oriented approach*. Boca Raton, FL: CRC Press.

Kirby L T. (1992). *DNA fingerprinting: An introduction*. New York: W.H. Freeman and Company.

Lee, H. (2003). *Henry Lee's crime scene handbook*. London: Academic Press.

Manning, G. A. (1999). *Financial investigation and forensic accounting*. Boca Raton, FL: CRC Press.

McDonald, P. (1992). *Tire imprint evidence*. Boca Raton, FL: CRC Press.

Ogle, R. R., & Fox, M. J. (1999). *Atlas of human hair: Microscopic characteristics*. Boca Raton, FL: CRC Press.

Rudin, N., & Inman, K. (2002). *An introduction to forensic DNA analysis*. Boca Raton, FL: CRC Press.

Saferstein, R. (2004). *Criminalistics: An introduction to forensic science* (2<sup>nd</sup> ed.). Upper Saddle River, NJ: Pearson/Prentice Hall.

Spitz, W. U. (Ed.). (1993). *Spitz and Fisher's medicolegal investigation of death: Guidelines for the application of pathology to crime investigation* (3<sup>rd</sup> ed.). New York: Thomas.

Whitaker, L. C. (2000). *Understanding and preventing violence: The psychology of human destructiveness*. Boca Raton, FL: CRC Press.

Selection of Forensic Science videos in the St. Croix library.



**TITLE OF THE COURSE:** CJU 250 Criminal Justice Internship

**COURSE DESCRIPTION:**

The criminal justice internship is a cooperative effort between the criminal justice program at the university and public or private law enforcement agencies. The purpose of the internship is to give students the opportunity to apply their education to their interested field of study including law enforcement agencies, commercial security firms, correctional facilities, probation and parole offices and judicial, legal and political offices. The student works under the supervision of the criminal justice professional. 3 *credits*

**PRE-REQUISITES:** This course is to be taken in the student's second semester of the sophomore year.

**CO-REQUISITES:** None

**COURSE OVERVIEW:**

CJU 250 provides workplace experience for students majoring in criminal justice. The course promotes professional development and provides a learning experience in which students earn academic credit for part-time non-salaried work in a "real world" setting.

**COURSE SESSIONS:**

This course will consist of the following:

- One 50 minute session per week with criminal justice instructor at the university
- A minimum of 150-200 hours of service to the internship organization at the intern site

**COURSE OBJECTIVES:** Upon completion of this course, students will be able to:

1. Describe, analyze and evaluate the organizational structure of the cooperating agency.
2. Identify the roles and responsibilities of individuals within the agency.
3. Summarize the "laws" pertaining to the agency chosen for the internship.
4. Articulate career goals and assess readiness to enter a chosen profession.
5. Identify whether the chosen internship agency or organization is a desirable kind of career.
6. Develop a mature approach to establishing an effective rapport with individuals within the agency, including administration, support staff, and the public.
7. Apply theoretical concepts and knowledge learned in the classroom to the "real world."
8. Develop confidence in ability as a criminal justice professional through satisfactory performance of tasks assigned by the internship site supervisor.
9. Identify, develop, and create solutions to work-related problems.
10. Demonstrate on-the-job professional skills.
11. Generate work-related references and networking opportunities

**CONTENT (TOPIC) OUTLINE:**

1. Interview
2. Portfolio
  - a. Cover Page
  - b. Table of Contents
  - c. Resume and Cover Letter Preparation



- d. Internship Contract
- e. Internship Journal
- f. Daily Log
- g. Time Sheet
- h. Internship Paper
- i. Internship Assessments
  - i. Internship Supervisor Evaluation of Student
  - ii. Student Evaluation of Internship
  - iii. Student Evaluation of Internship Supervisor
- j. Additional Information Forms, etc.

**TEACHING AND LEARNING METHODS:**

This course is a mix of work experience, classroom sessions, and individual meetings with the instructor. The intern is encouraged to share information with the instructor in a timely manner, especially in the case of any on-site difficulty.

**STUDENT RESPONSIBILITIES:**

1. To work a minimum of 12-13 hours per week for approximately 12 to 13 weeks for a minimum of 150 hours.
2. To provide quality work and quality results in the workplace. This includes such factors as contributing to the organization's productivity; understanding the work environment; observing workplace authority; and adhering to policies, procedures and performance standards.
3. To maintain ethical and professional standards.
4. To demonstrate to the host organization that you are eager to learn. Show interest in its products, services, markets, customers, and take your internship assignments seriously.
5. To prepare and submit written progress reports as directed by the instructor.
6. To participate in group discussions to highlight internship experience.
7. To prepare an internship portfolio as directed by the instructor.

**METHOD OF EVALUATION:**

Students will be evaluated weekly through written progress reports and group discussions. A portfolio must be submitted at the end of the internship for evaluation by the instructor and the internship supervisor.

**LIBRARY RESOURCES:** No additional holdings required.

**REQUIRED TEXTBOOKS:**

Harr, J.S. and Hess, K.M. (2006) *Careers in criminal justice and related fields – From internship to promotion*. Clifton Park, NY: Wadsworth.

**BIBLIOGRAPHY – READING LIST:** None